

May, 2020

To Members of the Service Committee:

I am humbled to have been nominated for this award and thank you for your review of my materials. My curriculum vita, as well as the documents and files I included in the *Supporting Evidence* section found at the link I provided will demonstrate service in the following areas:

- Service as an official representative of the University, beyond job responsibilities.
Per the service section of my CV, I am an active participant in a majority of our SOAR sessions each year and have been a representative of MSU and our music unit at multiple "Meet MSU Nights," open houses, and college fairs since joining the faculty. I have visited 30 school band programs in my time at MSU as a guest conductor/clinician. I am a resource for my colleagues and have participated in an official capacity with numerous events they host at MSU. I also provide vital support to events like our Spring Gala, as well as many other university and music events.
- Sponsorship or advisor of University approved extracurricular activities and/or official MSU student organization.
Since joining the faculty of MSU in 2017, I have served annually as faculty sponsor for the Chi Mu Delta fraternity and for the MSU chapter of the Collegiate National Association for Music Education. I have sponsored CNAfME's participation in both the KY CNAfME State Conference and the KMEA State Conference annually since my hire. Student involvement in this group and at these conferences has grown exponentially since 2017.
- Participant on department, college, and/or University standing or ad hoc committees.
As noted in my CV, I have served in multiple departmental standing committees each year. I just completed a three-year term on the Caudill College Undergraduate Curriculum Committee (one year as chair), and have recently been appointed to a two-year term on the University Undergraduate Curriculum Committee. In 2017, I served on the College of Education CAEP Accreditation Committee and am currently serving on our departments NASM Accreditation Committee (both ad hoc).
- Coordination of and/or participation in workshops, conferences, clinics, in-service and special events.
Annually, I organize and host three major MSU Bands Events (Blue and Gold Championship of Marching Bands, Tri-State Middle School Band Clinic, and High School Concert Band Clinic). I also organize facilities and student workers for events that external organizations hold here on campus (KMEA District 8 Music Educators).
- Development of proposals that serve the University.
I have prepared and submitted three proposals during my time at MSU. Two were focused on recruitment incentives for involvement in the MSU Marching Band and one was a proposal to ensure a presence by MSU at the West Virginia Music Educators Association State Conference in 2019.
- Development of relationships/partnerships with external groups that enhance MSU.
I have actively worked to develop positive relationships with schools and band programs both within our region and beyond. I foster a strong relationship with the Kentucky Music Educators Association and have served in various leadership roles, including as State Editor and as a member of the State Executive Board.

Details and support for each of these areas can be found at the link I provided in my submission email. Please let me know if there are further questions or documents needed. Thank you for your time and consideration.

With appreciation,



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